***Version #1: Justice Systems customers***

Dear <Supervisor Name>,

I would like to attend PowerUp 2020, the annual customer conference hosted by Ontario Systems/Justice Systems, in New Orleans (October 26–28). The 2020 conference will feature a packed agenda with educational sessions led by industry and product specialists who will share their knowledge and views related to government court case management and collections trends, compliance issues, and current practices. They will also share important information about product features, innovations, and upgrades.

In addition, I will have the opportunity to learn from fellow government employees facing similar challenges and connect one-on-one with JSI and OS staff, and other industry leaders.

With the knowledge I gain at PowerUp 2020, I’ll be ready to implement improvements I believe will help us optimize our JSI technology investment through greater efficiency, more revenues recovered, a more positive experience for constituents, and more value for taxpayers.

The full 2020 course schedule isn’t available yet, but prior to attending the conference, I will provide you with an outline of the sessions I plan to attend. Last year’s conference agendas are still available for reference at [powerup.ontariosystems.com](https://powerup.ontariosystems.com/).

The approximate costs for the conference are as follows:

* Roundtrip airfare (estimate): $
* Transportation between airport and hotel (estimate): $
* Hotel for 3 nights at $239 (PowerUp conference rate at the Hyatt Regency New Orleans): Approximately $843, including applicable state and local taxes (currently 14.45% plus $3.00 city fee per room, per night, and New Orleans Convention Visitor’s Bureau assessment fee of 1.75%; all taxes and fees are subject to change)
* Meals and refreshments included in the registration fee: continental breakfast and lunch on the 27th and 28th; drinks and light hors d’oeuvres at evening receptions
* Registration fee (registration fees are subject to change without notice):
	+ $399 limited to the first 50 registrations
	+ $499 before July 9
	+ $599 before September 24
	+ $699 before October 28

TOTAL ESTIMATED EXPENSE: $

I hope to register by July 8, 2020 to take advantage of early registration discount pricing.

After the conference, I will prepare a full report that includes key takeaways and specific recommendations for achieving measurable gains. I look forward to sharing this information with other team members and using it to strengthen our organization and better serve the public.

If you’d like to learn more about PowerUp 2020, detailed information can be found at [powerup.ontariosystems.com](https://powerup.ontariosystems.com/).

Thank you for considering this request.

Sincerely,

<Your name>

***Version #2: Ontario Systems – GOV customers***

Dear <Supervisor Name>,

I would like to attend PowerUp 2020, Ontario Systems’ annual customer conference, in New Orleans (October 26–28). The 2020 conference will feature a packed agenda with educational sessions led by industry and product specialists who will share their knowledge and views related to state and local government collections trends, compliance issues, and current practices. They will also share important information about product features, innovations, and upgrades.

In addition, I will have the opportunity to learn from fellow government employees facing similar challenges and connect one-on-one with Ontario Systems staff and other industry leaders.

With the knowledge I gain at PowerUp 2020, I’ll be ready to implement improvements I believe will help us optimize our Ontario Systems technology investment through greater efficiency, more revenues recovered, a more positive experience for constituents, and more value for taxpayers.

The full 2020 course schedule isn’t available yet, but prior to attending the conference, I will provide you with an outline of the sessions I plan to attend. Last year’s conference agendas are still available for reference at [powerup.ontariosystems.com](https://powerup.ontariosystems.com/).

The approximate costs for the conference are as follows:

* Roundtrip airfare (estimate): $
* Transportation between airport and hotel (estimate): $
* Hotel for 3 nights at $239 (PowerUp conference rate at the Hyatt Regency New Orleans): Approximately $843, including applicable state and local taxes (currently 14.45% plus $3.00 city fee per room, per night, and New Orleans Convention Visitor’s Bureau assessment fee of 1.75%; all taxes and fees are subject to change)
* Meals and refreshments included in the registration fee: continental breakfast and lunch on the 27th and 28th; drinks and light hors d’oeuvres at evening receptions
* Registration fee (registration fees are subject to change without notice):
	+ $399 limited to the first 50 registrations
	+ $499 before July 9
	+ $599 before September 24
	+ $699 before October 28

TOTAL ESTIMATED EXPENSE: $

I hope to register by July 8, 2020 to take advantage of early registration discount pricing.

After the conference, I will prepare a full report that includes key takeaways and specific recommendations for achieving measurable gains. I look forward to sharing this information with other team members and using it to strengthen our organization and better serve the public.

If you’d like to learn more about PowerUp 2020, detailed information can be found on [powerup.ontariosystems.com](https://powerup.ontariosystems.com/).

Thank you for considering this request.

Sincerely,

<Your name>

***Version #3: Ontario Systems – ARM customers***

Dear <Supervisor Name>,

I would like to attend PowerUp 2020, Ontario Systems’ annual customer conference, in New Orleans (October 26–28). The 2020 conference will feature a packed agenda with educational sessions led by ARM industry and product specialists who will share their knowledge and views related to industry trends, compliance issues, and current industry practices. They will also share important information about product features, innovations, and upgrades.

In addition, I will have the opportunity to learn from fellow collections professionals facing similar challenges and connect one-on-one with Ontario Systems staff and other industry leaders.

With the knowledge I gain at PowerUp 2020, I’ll be ready to implement improvements I believe will help us optimize our Ontario Systems technology investment through greater efficiency, more revenues recovered, and more value for our clients.

The full 2020 course schedule isn’t available yet, but prior to attending the conference, I will provide you with an outline of the sessions I plan to attend. Last year’s conference agendas are still available for reference at [powerup.ontariosystems.com](https://powerup.ontariosystems.com/).

The approximate costs for the conference are as follows:

* Roundtrip airfare (estimate): $
* Transportation between airport and hotel (estimate): $
* Hotel for 3 nights at $239 (PowerUp conference rate at the Hyatt Regency New Orleans): Approximately $843, including applicable state and local taxes (currently 14.45% plus $3.00 city fee per room, per night, and New Orleans Convention Visitor’s Bureau assessment fee of 1.75%; all taxes and fees are subject to change)
* Meals and refreshments included in the registration fee: continental breakfast and lunch on the 27th and 28th; drinks and light hors d’oeuvres at evening receptions
* Registration fee (registration fees are subject to change without notice):
	+ $499 limited to the first 75 registrations
	+ $699 before July 9
	+ $799 before September 24
	+ $899 before October 28

TOTAL ESTIMATED EXPENSE: $

I hope to register by July 8, 2020 to take advantage of early registration discount pricing.

After the conference, I will prepare a full report that includes key takeaways and specific recommendations for achieving measurable gains. I look forward to sharing this information with other team members and using it to our company’s financial and strategic advantage.

If you’d like to learn more about PowerUp 2020, detailed information can be found at [powerup.ontariosystems.com](https://powerup.ontariosystems.com/).

Thank you for considering this request.

Sincerely,

<Your name>

***Version #4: Ontario Systems – RCM customers***

Dear <Supervisor Name>,

I would like to attend PowerUp 2020, Ontario Systems’ annual customer conference, in New Orleans (October 26–28). The 2020 conference will feature a packed agenda with educational sessions led by healthcare industry and product specialists who will share their knowledge and views related to industry trends, compliance issues, and current industry practices. They will also share important information about product features, innovations, and upgrades.

In addition, I will have the opportunity to learn from fellow RCM professionals facing similar challenges and connect one-on-one with Ontario Systems staff and other industry leaders.

With the knowledge I gain at PowerUp 2020, I’ll be ready to implement improvements I believe will help us optimize our Ontario Systems technology investment through greater efficiency, more revenues recovered, and more value for our clients.

The full 2020 course schedule isn’t available yet, but prior to attending the conference, I will provide you with an outline of the sessions I plan to attend. Last year’s conference agendas are still available for reference at [powerup.ontariosystems.com](https://powerup.ontariosystems.com/).

The approximate costs for the conference are as follows:

* Roundtrip airfare (estimate): $
* Transportation between airport and hotel (estimate): $
* Hotel for 3 nights at $239 (PowerUp conference rate at the Hyatt Regency New Orleans): Approximately $843, including applicable state and local taxes (currently 14.45% plus $3.00 city fee per room, per night, and New Orleans Convention Visitor’s Bureau assessment fee of 1.75%; all taxes and fees are subject to change)
* Meals and refreshments included in the registration fee: continental breakfast and lunch on the 27th and 28th; drinks and light hors d’oeuvres at evening receptions
* Registration fee (registration fees are subject to change without notice):
	+ $499 limited to the first 75 registrations
	+ $699 before July 9
	+ $799 before September 24
	+ $899 before October 28

TOTAL ESTIMATED EXPENSE: $

I hope to register by July 8, 2020 to take advantage of early registration discount pricing.

After the conference, I will prepare a full report that includes key takeaways and specific recommendations for achieving measurable gains. I look forward to sharing this information with other team members and using it to our company’s financial and strategic advantage.

If you’d like to learn more about PowerUp 2020, detailed information can be found at [powerup.ontariosystems.com](https://powerup.ontariosystems.com/).

Thank you for considering this request.

Sincerely,

<Your name>